**Advert for Caretaker**

**Start date**: Required ASAP

**Part-time:** 10-12 hpw, morning shift or afternoon shift, working five days per week

**Salary scale**: Grade 2 point 4 (£19,264 pro rata)

To ensure the security, care and availability of the school building, furniture, fittings and equipment; to ensure a satisfactory physical environment and to promote the efficient use of the School's assets to support the education objectives of the school.

**We can offer you**:

* A strong Catholic ethos
* A friendly and family-orientated school that lives by its Mission Statement.
* A happy and supportive team of teachers and support staff
* Respectful and happy children who are eager to learn
* Supportive parents
* Our Lady of Walsingham Multi Academy Trust and parish community
* A strong commitment to continuous professional development

**The successful candidate will need to have**:

* Good knowledge of health and safety regulations although training will be given
* Ability to work flexibly, independently and as part of a team
* Basic DIY skills
* Ability to plan, organise and prioritise
* Ability to carry out general duties, as directed
* Commitment to acting with integrity, honesty, loyalty and fairness to safeguard the assets, financial probity and reputation of the school
* Ability to work under pressure and prioritise effectively
* Commitment to maintaining confidentiality at all times and to safeguarding and equality
* Able to work flexibly and out of school hours as required

Further details together with an application pack are available from the school website or the school office via 01473 742074 or admin@st-pancras.suffolk.sch.uk and on the school website at [www.stpancrasschool.co.uk](http://www.stpancrasschool.co.uk). You are warmly encouraged to visit the school.

Closing date for applications: Friday 27th January at midday

**Interviews**: w/c 30th January

St. Pancras School is an Equal Opportunities Employer and is committed to safeguarding and promoting the welfare of children and young people. References will be taken prior to any offer of employment. Appointment to these posts is subject to an enhanced DBS check. Candidates will also be asked to provide proof of qualifications on appointment, and the successful candidates will be required to sign the CES contract.