



Concerns or issues flowchart

Learning / class issues or concerns:

Class teacher Key Stage Leader Head of School



SEND concerns:

Class teacher SENDCO Head of School



Behaviour concerns:

Class teacher SENDCO
(If child on
SEND register) Key Stage Leader Head of School



Safeguarding concerns:

Designated safeguarding lead / Associate safeguarding leads – these can be found in the Reception area of school.



If Parents feel the issue remains unsolved after the informal stages listed above then they must follow the School Complaints procedure from this point onward. Parents who bypass the above lines of communication and take issues to a higher level may have concerns passed back to the person most able to deal with the issue.